

# 2<sup>nd</sup> Annual Equity in Education Conference Registration Form

## Center for the Education and Equity of African American Students (CEEAAAS)

*"Keeping the Dream: Culturally Sustaining Teaching and Learning"*

Tuesday, January 15, 2019  
Columbia Metropolitan Convention Center  
Columbia, South Carolina, USA

### Personal Information

Please type your information as you would like it to appear on conference materials.

First Name\* \_\_\_\_\_ Last Name\* \_\_\_\_\_

First Name for Name Badge\* \_\_\_\_\_ Title/Position \_\_\_\_\_

Primary Phone\* \_\_\_\_\_ Email\* \_\_\_\_\_

Secondary Phone \_\_\_\_\_

Home Address\* \_\_\_\_\_

City\* \_\_\_\_\_ State\* \_\_\_\_\_ Postal Code\* \_\_\_\_\_

School District/Organization\* \_\_\_\_\_

\*Required information

### Registration Fees

Conference registration fee of \$95/\$115 includes all CEEAAAS program events/sessions, breakfast, and lunch. **Make checks, money orders, or purchase orders PAYABLE TO USC.** A confirmation will be mailed upon receipt of your paid registration.

Registration will be on a first-come basis. Inquiries regarding registration should be made by calling 803-777-9444 or by email to [confs@mailbox.sc.edu](mailto:confs@mailbox.sc.edu). Payment must be attached to a completed registration form. **Participants' registration forms must accompany the purchase order and must list all participant(s) on the purchase order.** Each registrant must have an individual form completed. Purchase orders will be billed for all persons registered regardless of their attendance. Incomplete registrations will be returned.

Early Bird Registration (On or before November 2, 2018):

Early (\$95)

Registration (After November 2, 2018):

Regular (\$115)

Payment Method    Check    Purchase Order (PO must be attached and show participant's name(s))    Credit Card

TOTAL DUE \_\_\_\_\_

### Special Assistance | Requests

Please indicate if you need any form of assistance or accommodations either with the hotel or conference facilities. Please be as specific as possible.

Please indicate if you have any dietary restrictions or special requests.

## Questions

If you are experiencing difficulties with the registration process, please contact Conference & Event Services at +1-803-777-9444 or [confs@mailbox.sc.edu](mailto:confs@mailbox.sc.edu).

Conference questions can be directed to Dr. Jennifer Clyburn Reed at [REEDJC@mailbox.sc.edu](mailto:REEDJC@mailbox.sc.edu).

## Cancellation Policy

Registration fees are non-refundable.

## Method of Payment (Mail or Fax)

CEC Office Use Only:

DATE: \_\_\_\_\_ MTH \_\_\_\_\_ \$ \_\_\_\_\_ APPVL \_\_\_\_\_ A \_\_\_\_\_ CC 4 \_\_\_\_\_ Exp \_\_\_\_\_

*Please complete the payment information and mail this registration form with your payment to:*

2<sup>nd</sup> Annual Equity in Education Conference Registration Form  
Continuing Education and Conferences  
University of South Carolina  
1705 College Street, Suite 591  
Columbia, SC 29208, USA

**You may FAX your registration to +1-803-777-2663. Make all methods of payment payable to the University of South Carolina.**

If you wish to charge your fees, enter your account number and sign below

Check                       IIT (USC Departments Only) Account \_\_\_\_\_ Fund \_\_\_\_\_  
 Mastercard                 American Express             VISA                               Discover

PLEASE PRINT

The charge on your credit card statement will appear from the University of South Carolina

Name on Card: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV: \_\_\_\_\_

**Please do not scan and email this form with credit card information.  
It is not secure and will not be accepted.**